



## Agreement of Terms and Conditions

The following terms and conditions apply to all those applying to volunteer to work in India with any of the projects funded by Scottish Love in Action, (SLA), a registered Scottish Charity (SC030516) Company Number SC280397

Applicants wishing to volunteer with SLA with the India Volunteer Groups will be required to:

- 1) Ensure all necessary application forms are submitted and signed
- 2) Give a supporting personal reference from a non-family member who has known the applicant for at least the past six years.
- 3) Agree to the payment of £1200 for the volunteer programme, plus the cost of international flights, immunisations, insurance and Indian visa. The amount of £1200 includes a £500 donation towards the work of SLA.
- 4) The £1200 cost covers all accommodation and food in India, internal travel and transfers, and a £500 donation towards the work of SLA
- 5) SLA strongly encourages India Volunteers to do some fundraising prior to going which helps, not only to raise more donations for the actual project which they will be working on, but also raises awareness and support of the work of SLA. If the individual is raising funds to go towards their own costs, then this must be made clear at any fundraising events which you host or are involved in.
- 6) To attend the necessary briefings prior to departing and debriefings once home.
- 7) Agree to participate on return to help with the raising of awareness of SLA and to continue to support SLA in some way thus helping to maintain the work of the Charity and help to raise public interest in the work being done with the children. If in a position to do so commit to some regular giving even if only a small amount each month. ie make some ongoing commitment to SLA.
- 8) Show respect towards the community by dressing/behaving in an appropriate manner. This will be discussed further at briefings. The taking of drugs (other than normal prescription drugs) whilst in India is strictly prohibited. Alcohol and smoking are also not permitted while volunteering at one of our projects. Any breach may result in termination of the applicant's stay.
- 9) Undergo a disclosure check, either through 'Disclosure Scotland' or the 'CRB' in England and Wales. There will be no charge for this.

### Notes (all these points will be discussed in more detail at briefings):

- a) SLA is happy to facilitate this volunteer programme and take the applicants to visit/work with SLA and arrange the itinerary. However, please note that successful applicants travel to India and visit/work with the children of SLA at their own risk (including risk of loss and/or damage to belongings, personal injury, sickness or death).
- b) All applicants are required to take out their own insurance policy, and to ensure that their provider offers cover for working with children in a school/orphanage setting. SLA can recommend different providers, however it is the responsibility of the volunteers to find their own insurance. Volunteers must provide SLA with a copy of their insurance documents at least two weeks prior from their departure date.
- c) In the event of any instances occurring in India just prior to the date of travel, SLA will consult the Foreign and Commonwealth Office and be advised as to the safety of the venture and will inform the applicants. It is possible that SLA may have to advise successful applicants that the trip cannot go ahead and it is for this reason that SLA asks volunteers to take out travel insurance for the applicants which covers trip cancellation.
- d) In the event of a successful applicant wishing to withdraw from the trip after payments have been made, SLA will be unable to offer any reimbursement for circumstances not covered by the insurance policy. Please note any pre-existing medical conditions must be disclosed to both SLA and the insurers, and cancellation due to a pre-existing medical condition not declared will not be covered by the insurance policy. All personal information provided will be held in the strictest of confidence.

- e) We endeavour to book flights and travel arrangements at the earliest opportunity to keep costs to a minimum, so please ensure you can manage the proposed dates before signing the agreement and paying a first instalment. **For cancellation due to any reason not covered by insurance, SLA cannot accept any responsibility and the individual is likely to incur financial loss due to non-refundable travel arrangements.**
- f) Applicants are advised to consult their doctor/and or travel clinic with regard to required inoculations. SLA will provide a list of suggested vaccinations, however individuals must take the advice of a medical practitioner for up to date requirements.
- g) It will be necessary for each individual to apply for an Indian visa. This should be done approximately a month before going. Prior to completing the form, advice will be given on how to complete questions. However, it is the responsibility of each participant to ensure they have correct travel documents. Volunteers must ensure that they have at least 6 months left on their passport when applying for their visa. Please note, with these visas, it is not possible to re-enter within two months of exiting India.

Completed Applications and Terms and Conditions forms plus reference should be sent to: Scott Preston, Scottish Love in Action, 2<sup>nd</sup> Floor, Greyfriars Charteris Centre, 140, The Pleasance, Edinburgh, EH8 9RR

Declaration:

I .....have read and hereby agree to the terms and conditions detailed above

Signed.....Date.....